Understanding Due Process and Administrative Resolution of Complaints

You have the right to disagree with a decision that is made about you or a decision that affects you.

The action that you can take when you disagree with a decision will depend on the type of decision that is being made.

Administrative Resolution of Complaints is the process that you follow if you disagree with or have a complaint that involves the programs, services, policies, or administrative practices of the Stark County Board of Developmental Disabilities.

Most disagreements can be worked out ***informally***:

1. Talk to the staff that works with you and your family.
2. Talk to your Service and Support Administrator
3. Talk to the Supervisor or Director of the County Board Department where you have the complaint.
4. Talk to the Superintendent

You have the right to share your complaint ***formally***:

1. Write your complaint.
2. Give to Director of the Department where you have the complaint.
3. Go through formal due process.

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You can have someone else help you disagree- your Service and Support Administrator (SSA), a lawyer, family member or friend for example