HELP FOR GOOD

Stark County Board of Developmental Disabilities

Nursing Services - Health Education

How to Register for Courses online as of 10.26.26

Nurse Educator Services

- *Holly Reed, BSN, RN – nurse educator.*
- *The Board offers courses needed by our providers to take care of the people we serve in Stark County.*
- *Courses are provided at no charge to our Stark County Providers*





What Course registrations are Online now?



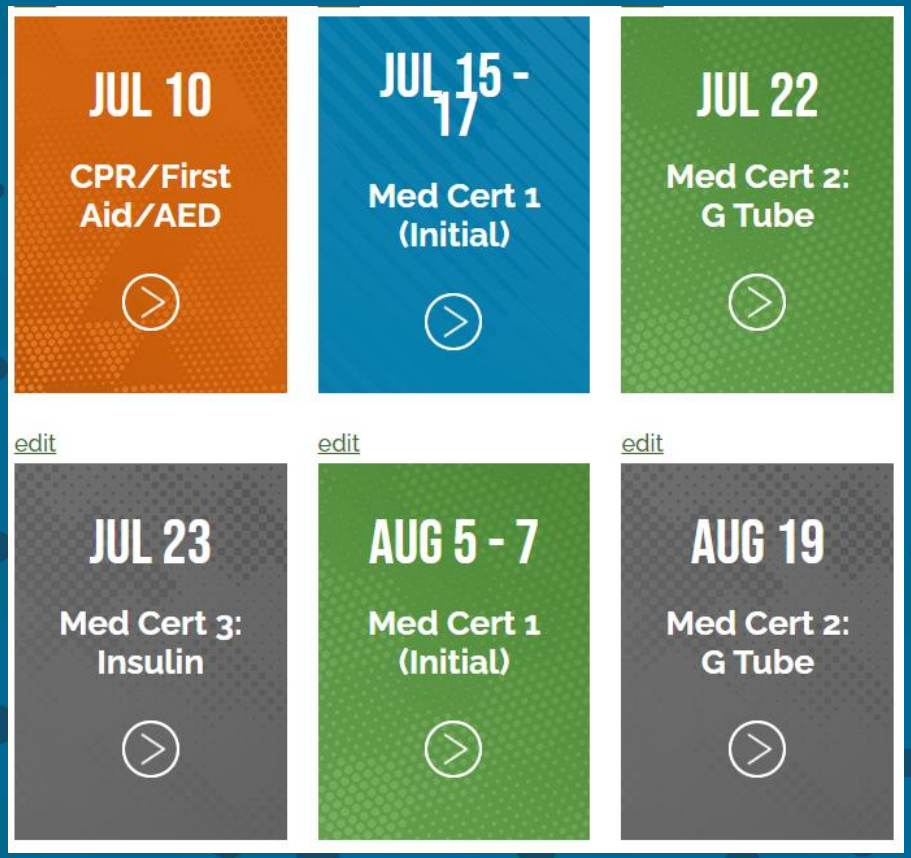
ALL Courses offered by Stark DD

- Med Admin recertification/renewals
- Med Admin 1 (Initial)
- Med Admin 2 (Initial)
- Med Admin 3 (Initial)
- CPR / FA / AED

Med Admin 1, 2, and 3

Visit:
www.starkdd.org/health-education-courses

Find the course you want to “reserve.”



Med Admin 1, 2, and 3



Click the **"LEARN MORE"** button

You will be directed to our course reservation site on EventBrite.

Date: SEP 9 - 11

Time: 8:00am - 3:30pm

Location: 2950 Whipple Ave. Canton, Ohio 44708 View Directions

Contact: For additional questions Cindy Swanson, RN - 330-479-3832

LEARN MORE

Click on "Learn More" to register for this class through EventBrite.

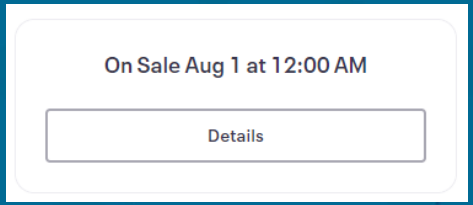
Medication Administration 1 - Initial

Category 1 certification allows personnel to administer oral, topical, and inhaled medications, as well as 13 health-related activities if they have been prescribed for a person.

You must be certified in Med Adm 1 to take Certification 2 and/or Certification 3

Med Admin 1, 2, and 3

- On the EventBrite site, you will find details about the course.



****course reservations open up the first of the month prior to the class.***

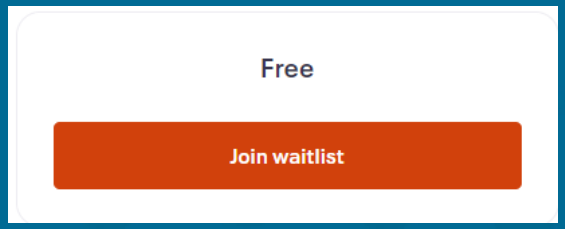
EventBrite reservations requires:

- Provider name
- Provider email address
- Provider phone number
- Attendee first and last name
- Attendee email address
- Attendee phone number

***Agency Providers- Have employer make reservation for employee / DD personnel attending class.*

Waitlist

If a class is full, there is a waitlist option using Eventbrite.



You will have 24 hours to “claim your spot,” so check your e-mail daily.

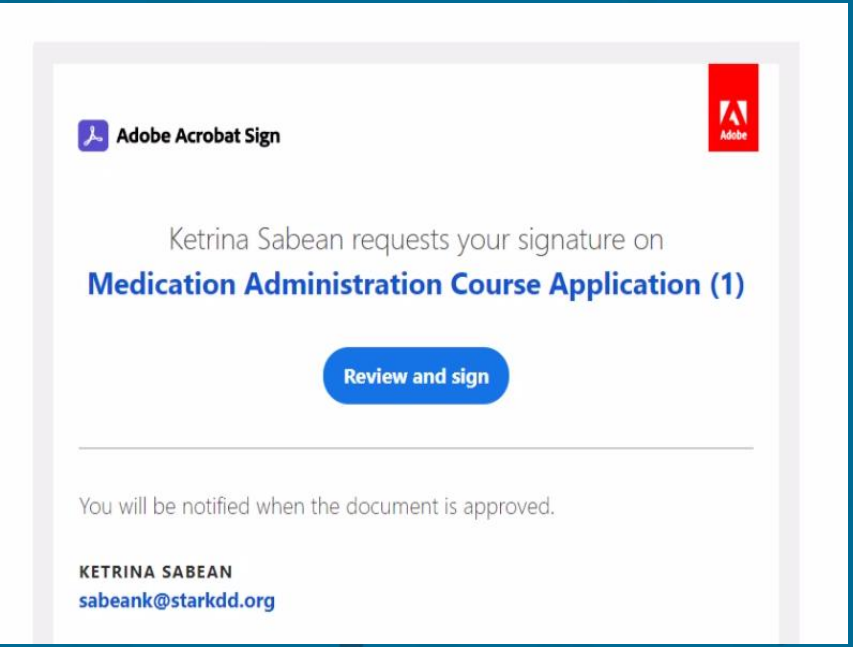


Once you claim your spot, you will receive a DODD application within 72 hours to fill out electronically.

This waitlist does not carry over to the next month’s classes.

Med Admin 1, 2, and 3

- Once your *reservation* is complete, we will send you a custom DODD application (via the e-mails you provided) which is routed to the Provider then the Attendee for completion.

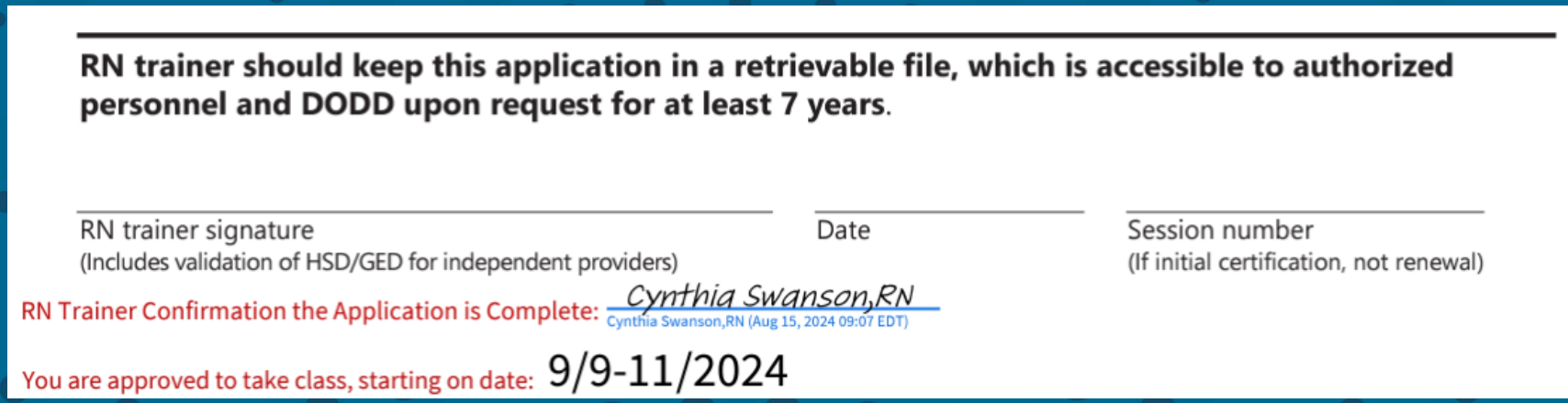


* You can only reserve seats for current staff.

- Your application must be completed and returned **two weeks** prior to the start of class.
- If the completed application is not received, we will cancel your seat reservation and open the seat up to other providers.

Med Admin 1, 2, and 3

- Once the application has been completely filled out and electronically signed, it is routed to our nurse educator.
- Our nurse educator will verify it is complete and confirm the scheduled date.
- Please verify the date you are assigned to attend class. You find this on the bottom of your application.



RN trainer should keep this application in a retrievable file, which is accessible to authorized personnel and DODD upon request for at least 7 years.

RN trainer signature
(Includes validation of HSD/GED for independent providers)

Date

Session number
(If initial certification, not renewal)

RN Trainer Confirmation the Application is Complete: Cynthia Swanson,RN
Cynthia Swanson,RN (Aug 15, 2024 09:07 EDT)

You are approved to take class, starting on date: 9/9-11/2024

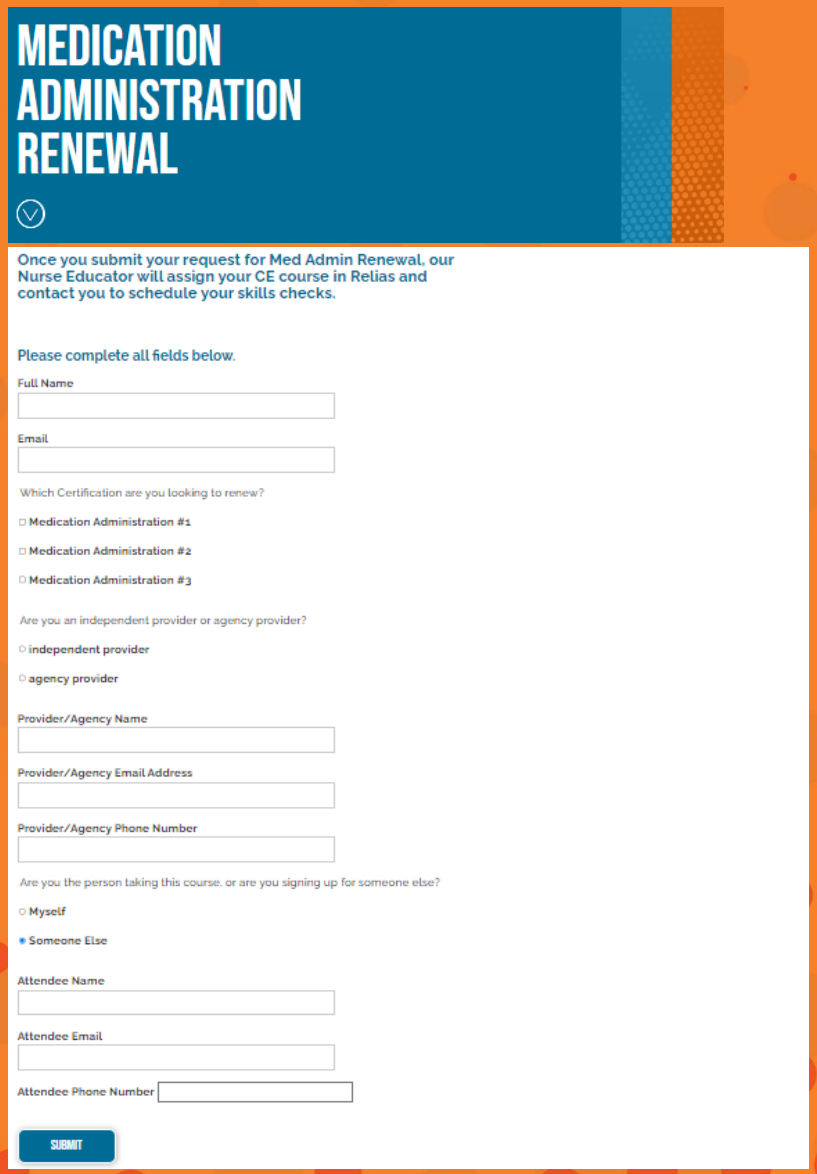
You will receive a notification via email when this occurs.

Med Admin Recertification/Renewals

Visit: www.starkdd.org/health-education-courses



Med Admin Recertification/Renewals



MEDICATION ADMINISTRATION RENEWAL

Once you submit your request for Med Admin Renewal, our Nurse Educator will assign your CE course in Relias and contact you to schedule your skills checks.

Please complete all fields below.

Full Name

Email

Which Certification are you looking to renew?

- Medication Administration #1
- Medication Administration #2
- Medication Administration #3

Are you an independent provider or agency provider?

- independent provider
- agency provider

Provider/Agency Name

Provider/Agency Email Address

Provider/Agency Phone Number

Are you the person taking this course, or are you signing up for someone else?

- Myself
- Someone Else

Attendee Name

Attendee Email

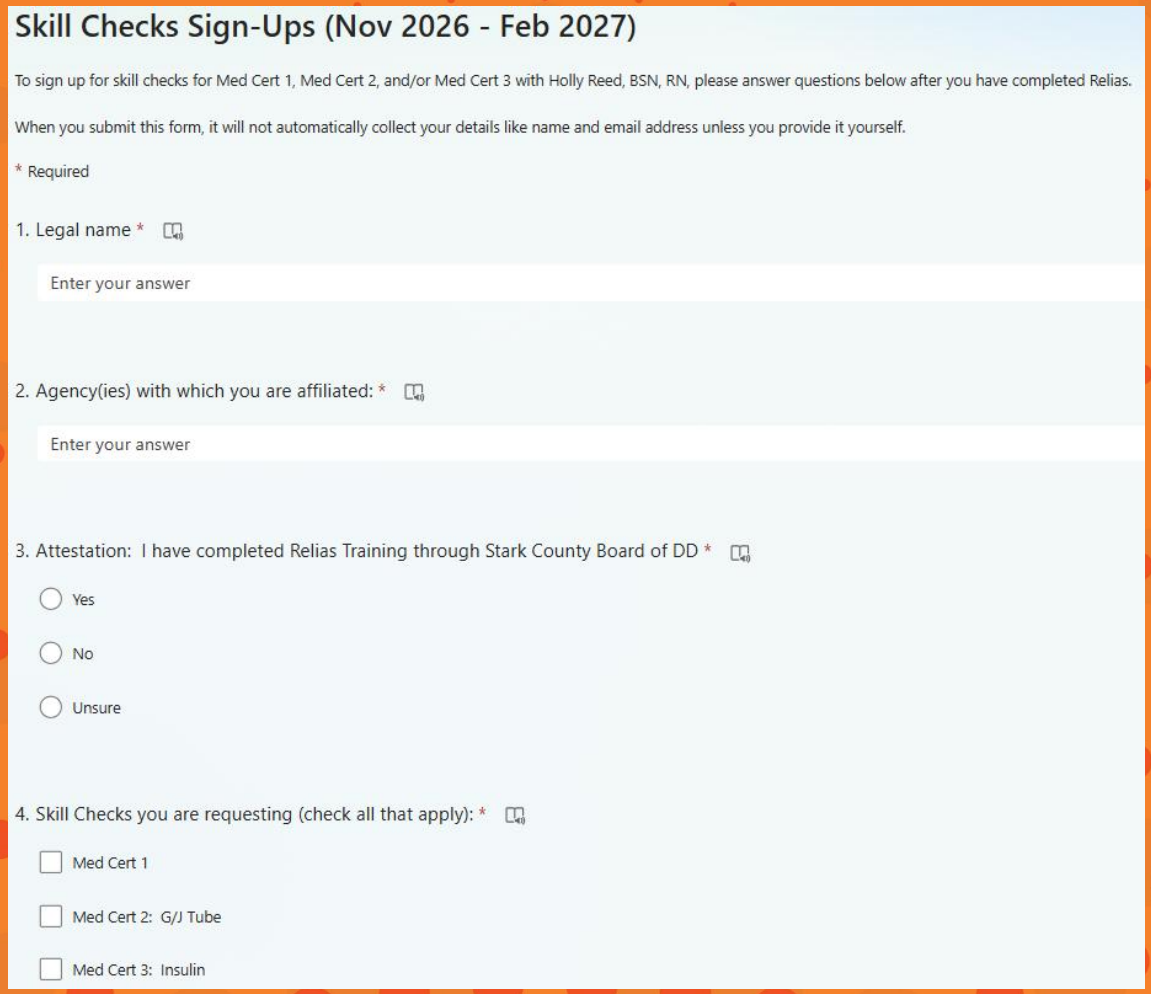
Attendee Phone Number

SUBMIT

1. Fill the form out completely and submit.
2. Via e-mail, you will receive a custom DODD application within 72 hours of submission. **new – option to sign up for all 3 renewals on the same application!*
3. Complete the Adobe application and submit.
4. Once the application is verified, our nurse educator will email you regarding your CE in Relias.

Med Admin Recertification/Renewals

At the end of the Relias training, us the QR code or link to sign up for a date to perform skills check(s).



Skill Checks Sign-Ups (Nov 2026 - Feb 2027)

To sign up for skill checks for Med Cert 1, Med Cert 2, and/or Med Cert 3 with Holly Reed, BSN, RN, please answer questions below after you have completed Relias.

When you submit this form, it will not automatically collect your details like name and email address unless you provide it yourself.

* Required

1. Legal name *

Enter your answer

2. Agency(ies) with which you are affiliated: *

Enter your answer

3. Attestation: I have completed Relias Training through Stark County Board of DD *

- Yes
- No
- Unsure

4. Skill Checks you are requesting (check all that apply): *

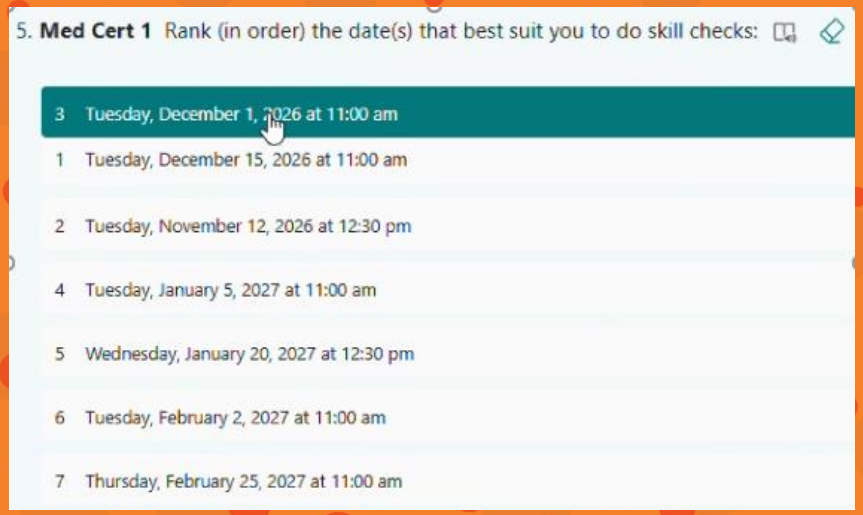
- Med Cert 1
- Med Cert 2: G/J Tube
- Med Cert 3: Insulin

Med Admin Recertification/Renewals

Dates and times are listed for all 3 Med Cert Skills Checks



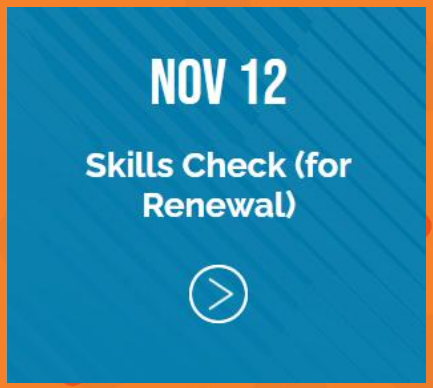
Simply click and drag your desired dates in order of your availability



Med Admin Recertification/Renewals

All dates of upcoming skills checks will be available on our StarkDD website, so feel free to plan ahead!

This is not a reservation though. This is only for planning purposes. Walk-ins will NOT be accepted without first completing application and Relias training(s).



Note: Times are listed when you open the event. Also, times vary for each session, so be sure to check.

Date: NOV 12

Time: 12:30pm

Location: 2950 Whipple Ave NW Canton, Ohio 44708 - Door A View Directions

Contact: training@starkdd.org

This date is only reserved for those who are renewing their Med Cert 1, 2 and/or 3 certificate through Stark DD. This is only for those who have completed the application and the Relias training(s). NO WALK-INS WILL BE ACCEPTED.

Med Cert 1 Skills Check: 12:30 pm

Med Cert 2 Skills Check: 1:15 pm

Med Cert 3 Skills Check: 1:30 pm

Please enter through Door A.

CPR / FA / AED



Visit: www.starkdd.org/health-education-courses



- Find the TILE for the CPR course date you want to attend.
- Click "LEARN MORE" to go to EventBrite to register.
- There is no application for this course.
- Once you submit in EventBrite, you are registered and no further action is needed.

Helpful facts…

Stark County Board of Developmental Disabilities

- Setting up an account in EventBrite, makes the whole process more efficient. This makes it easier to manage your “tickets.”
- In EventBrite, you cannot change the Provider or attendee after you have submitted the reservation request.
- You can go into EventBrite and cancel the reservation and submit for different staff.
- You can schedule only 1 staff member at a time for all classes, including renewals.
- If a class is “sold out” please join the waitlist or go back to the Stark DD site and click another date to check openings.

We are here to help with reserving a seat for Med Admin 1, 2 or 3, Med Admin Renewals, or Registering for CPR:

The most efficient way to get help is to
E-mail: Training@starkdd.org

Feel free to call. However the response time may be delayed.

Kristen Quicci, BSN, RN – Director of Nursing 330-479-3748
Natalie Blevins, BSN, RN – Supervisor of Nursing 330-479-3756
Holly Reed, BSN, RN – Nurse Educator – 330-479-3516
Paula Sokol – Nursing Clerk – 330-479-3680